

How to look after your WOHAH money

When you run a successful fundraising event you will (hopefully!) be left with money – sometimes several hundred pounds!! So here's a list of the options for keeping this safe, and making sure it goes towards your total fundraising figure:

CASH – lots of events will produce cash so how do you deal with it?

1. You will always need some cash float (extra notes and coins to give people change when selling)
2. When the event has finished this cash can be collected and counted, then a parent can EITHER send a cheque payable to the Wings of Hope for the exact amount to our office address with a note stating the team name and cheque amount (Wings of Hope, 12 Iron Bridge Close, Great Central Way, London NW10 0UF)
3. OR make a bank transfer to the Wings of Hope for the exact amount with a reference stating the team name. We will add all money received to your running total
4. If you know you have an event coming up soon that you will need some extra cash for a deposit or a float, remember to put this aside and ask a parent to keep it safely for the event

CHEQUES – these have expiry dates

1. A cheque is an easy way to pass on a lot of money in one simple action
2. Make them payable to the Wings of Hope
3. HOWEVER – we encourage you to send us any cheques you receive along the way, as a cheque runs out 6 months after it is signed
4. So don't lose out – send us your cheques as you receive them with a note stating the team name and the amount of the cheque to our office address as above
5. We will add this to your running fundraising total as you go along

JustGiving – easy money!

1. JustGiving is an online platform for donating money easily
2. It has GiftAid included (extra 25p for each £1 donated by a UK taxpayer – this goes onto your own fundraising total as well as to the charity so everyone's a winner!)
3. Send us your JustGiving page and we will put this in our records
4. Once your fundraising has finished the money you have received on JustGiving will come to Wings of Hope automatically – no hassle with cash or cheques!

Bank Transfer direct from donor

1. Anyone who wants to donate to Wings of Hope directly by bank transfer can do so

Bank accounts

1. We don't encourage teams to set up bank accounts as these are not always easy to do, but if you want to do so, a parent can set up a bank account for your team's funds at their bank
2. The account name MUST include your own TEAM NAME, not just Wings of Hope or WOHAH

Our Bank details are : Lloyds Bank, sort code: 30-99-32, Account no: 00917907